

**HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 36**  
**MINUTES OF MEETING OF BOARD OF DIRECTORS**  
**MAY 13, 2025**

The Board of Directors (the "Board" or "Directors") of Harris County Water Control and Improvement District No. 36 (the "District") met in regular session at 3:00 P.M. at 903 Hollywood, Houston, Texas 77015 on **Tuesday, May 13, 2025**, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code. The roll was called of the members of the Board, to-wit:

Gerardo Parra	President
Ronald S. Holder	Vice President
Maria E. Koukoulakis	Secretary
Eddie Cantu	Assistant Secretary
Tammy Eason	Director

All members of the Board were present, thus constituting a quorum. Also attending were Regina Duncan ("General Manager"); Gabriella Crain ("Executive Assistant"); Chantal Robinson ("District Employee"); Brenda McLaughlin of Bob Leared Interests via zoom ("Tax Assessor/Collector"); Jennifer Shakra of A&S Engineers, Inc. ("District's Engineer"); Erica Rocha via zoom and Kaury McConahay of S.E.A.L. Security Solutions, LLC ("S.E.A.L."); Luz Lopez of Harris County Commissioner's Office Precinct 2; Will Petrov, attorney of Johnson Petrov LLP ("District's Attorney").

1. Public Comment. The President first opened the meeting to public comment concerning the business of the District. There being no public comment, the President directed the Board to proceed with the agenda.

2. Minutes. Next, consideration was then given to the approval of the regular meeting minutes of April 22, 2025, a copy of which was distributed to the Board.

Upon motion by Director Holder, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved such minutes as presented.

3. Tax Assessor-Collector Report. The Board then considered the Tax Assessor-Collector Report, prepared by Bob Leared Interests, a copy of which is attached as Exhibit "A." Ms. McLaughlin presented and reviewed the Tax Assessor Collector Report with the Board, reporting 91.6% of the 2024 taxes have been collected as of April 30, 2025.

Upon motion by Director Cantu, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the Tax Assessor-Collectors Report.

4. Delinquent Tax Report. No report presented at this time.

5. S.E.A.L. Security. Sgt Erica Rocha presented the S.E.A.L. Patrol Report, a copy of which is attached hereto as Exhibit "B." Sgt Rocha reviewed the recent activities in the District and responded to questions from the Board.



Upon motion by Director Cantu, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board approved the S.E.A.L. Patrol Report.

6. Bookkeeper's Report. The Board then reviewed the current invoices for payment.

Upon motion by Director Holder, seconded by Director Cantu, after full discussion and with all Directors present voting aye, the Board approved payment of the invoices presented.

7. Engineer's Report. The Board then considered the Engineer's Report, prepared by A&S Engineers, Inc., a copy of which is attached hereto as Exhibit "C." Ms. Shakra reviewed the written report and updated the Board on the current engineering activities and construction updates in the District.

Ms. Shakra then reviewed the Feasibility Study for proposed developments at 13922 and 13926 McNair Street, single family residential connections for proposed water and sanitary sewer service, a copy of which is attached hereto to the Engineer's Report.

Upon motion by Director Holder, seconded by Director Eason, after full discussion and with all Directors present voting aye, the Board accepted the Feasibility Study for proposed developments at 13922 and 13926 McNair Street, single family residential connections for proposed water and sanitary sewer service.

Upon motion by Director Eason, seconded by Director Koukoulakis, after full discussion and with all Directors present voting aye, the Board approved the Engineer's Report.

8. General Manager's Report. The Board then considered the General Managers Report, a copy of which is attached as Exhibit "D."

- a. Ms. Duncan updated the Board regarding the District's current operations and ongoing projects. She reviewed the written report and responded to questions from the Board.

- b. Consideration and Possible Action to Amend the District's Rate Order in connection with the City of Houston's Rate Increase. Postponed until the next Board Meeting.

- c. Consideration and Possible Action on Tyler Tech (Incode Cloud) Agreement. Ms. Duncan presented and reviewed with the Board the Software Service Agreement for online Utility Payments.

Upon motion by Director Holder, seconded by Director Cantu, after full discussion and with all Directors present voting aye, the Board approved the Software Service Agreement for online Utility Payments with Tyler Technologies, Inc.

Director Cantu exited the meeting at this time.

Upon motion by Director Eason, seconded by Director Holder, after full discussion and with all Directors present voting aye, the Board approved the General Manager's Report.

9. Executive Session. None.

10. Receive other presentations, reports or updates from Board members, consultants, or employees.

Ms. Lopez spoke to the Board regarding County projects within the District.

No action was deemed necessary at this time.

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD,**  
the meeting was adjourned at 5:58 p.m.

**PASSED and APPROVED** this 23<sup>rd</sup> day of May, 2025.

*Maria E. Koutoulakis*

Secretary, Board of Directors

**EXHIBITS:**

- A - Tax Assessor-Collector Report
- B - S.E.A.L. Security
- C - Engineer's Report
- D - General Manager's Report

